



Measurement Tools: What Should I Look For?

Good basic overall construction

	Clear instructions?
	Attractive layout, format makes it easy to see what's to be done?
	Clear wording, lack of jargon?
	Will this encourage authentic response / performance?
	-Objective, supportive language in the instructions?
	-Unbiased language?
	-Lack of assumptions in terms of what is the "correct" response? -Response options allow for a range of responses -Scales are balanced in terms of positive / negative opinions
	Not too short (covers what needs to be assessed, learned)?
	Not too long / monotonous (no undue burden on respondent / rater)?
	Formatting encourages easy and accurate data entry?

Scoring metrics are clear and in sync with the assessment plan

	Instructions for computing total scores and sub-score (if any) are clear?
	Scoring is consistent with item type?
	Resulting data can be used for intended purpose?

Ease and costs of administration are compatible with the assessment plan

	Existing technologies / personnel can administer this?
	Need for raters, rater training can be supported?
	Training time allows for debriefings?