

## Measurement Tools: What Should I Look For?

### *Good basic overall construction*

<input type="checkbox"/>	Clear instructions?
<input type="checkbox"/>	Attractive layout, format makes it easy to see what's to be done?
<input type="checkbox"/>	Clear wording, lack of jargon?
<input type="checkbox"/>	Will this encourage authentic response / performance?
	-Objective, supportive language in the instructions?
	-Unbiased language?
	-Lack of assumptions in terms of what is the "correct" response? -Response options allow for a range of responses -Scales are balanced in terms of positive / negative opinions
<input type="checkbox"/>	Not too short (covers what needs to be assessed, learned)?
<input type="checkbox"/>	Not too long / monotonous (no undue burden on respondent / rater)?
<input type="checkbox"/>	Formatting encourages easy and accurate data entry?

### *Scoring metrics are clear and in sync with the assessment plan*

<input type="checkbox"/>	Instructions for computing total scores and sub-score (if any) are clear?
<input type="checkbox"/>	Scoring is consistent with item type?
<input type="checkbox"/>	Resulting data can be used for intended purpose?

### *Ease and costs of administration are compatible with the assessment plan*

<input type="checkbox"/>	Existing technologies / personnel can administer this?
<input type="checkbox"/>	Need for raters, rater training can be supported?
<input type="checkbox"/>	Training time allows for debriefings?